

KHARUPETIA COLLEGE

KHARUPETIA :: DARRANG:: ASSAM:: 784115



PERSPECTIVE PLAN DOCUMENTS

Principal
Kharupetia College



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COLLEGE AT A GLANCE

Kharupetia College is one of the premier institutions of higher education in Darrang District. The College saw the light of day as a result of untiring efforts of the far-sighted people of greater Kharupetia locality. Established in the year 1981, the college was taken over by the Govt. of Assam under deficit system of grants-in-aid w.e.f. 25/03/98. The college was provincialised by the Govt. of Assam w.e.f. 01/12/2005 vide Govt. notification No. LPG. 112/2005/158 dated the 19th December, 2005. The College has been included under section 2(f) & 12 (B) of the UGC act, 1956. Affiliated to Gauhati University, the college has been assessed and accredited by National Assessment and Accreditation Council (NAAC) in cycle 2 in October, 2015 and awarded Grade B. The college began with only 1 stream (Arts) and at present has managed to introduce UG programs in different 3 streams (as per Gauhati University nomenclature) viz. Humanities (Provincialized), Commerce (self financing), and B.Voc (self financing) – IT (Information Technology) and RTM (Retail Management), and few certificate programs. Besides this, the college also imparts education at higher Secondary education.

VISION AND MISSION

Vision:

The logo of the college symbolises its goal and vision. An earthen lamp is lighted inside a half circle with a base bar on which '*Tamasho Ma Jyotirgomo!*' (lead me from darkness to light) has been written. The lamp symbolises the light of knowledge.

We envision to develop the college into a centre of excellence adding value to education with dedication to nurture the students and transform them into employable persons and good citizens of the nation.

Mission:

- To bring social change in a desired way by using education as a tool for change.
- To bring this institution of higher education closer to the community with the help of various extension activities.



- To develop human resource in such a way so that they can participate in the nation building process.
- To promote a healthy academic environment for the teaching-learning process to uphold the spirit of social justice and thereby empowering the students to become a responsible citizen of the nation.
- To develop an interdisciplinary approach in learning and to enhance value-based knowledge and skills among students through several add-on courses including certificate and diploma courses in foreign languages to provide employability.
- To frame policies and measures including gender sensitisation and green initiatives in the direction of sustainable development for an eco-friendly campus.
- To upgrade the skills of faculty through participation in faculty development programmes, workshops and seminars for imparting quality education.
- To encourage participation of non-teaching staff in various training programmes for efficient management of administration of the institution.

GOALS AND OBJECTIVES OF PERSPECTIVE PLAN

The aims and objectives of the present perspective plan of Kharupetia College are as follows -

- To upgrade the institutional infrastructure and resources both qualitative and quantitatively to overcome the challenges of new curricular and co-curricular aspects.
- To ensure a holistic development of the institution by ensuring optimum utilization of the existing resources– human, financial and material.
- To promote good governance practices by enhancing coordination amongst the different institutional units / wings of the institution.
- To promote a higher level decentralization mechanism in the management.
- To ensure greater efficiency and transparency in all institutional procedures.

FORMULATION OF PERSPECTIVE PLAN:

ROLE OF IQAC

The Internal Quality Assurance Cell (IQAC) is the centre of development of policy formulation of an institution. It is involved with various aspects of institutional strategy and policy making, both academic and non-academic, as per the needs of the hour

along with the vision of the institution. The core committee of IQAC discusses with the Principal in the policy framing process and accordingly appropriated resolutions are adopted as per the needs and requirements. The idea of adopting an institutional Perspective Plan is a recent initiative. The College has prepared a perspective plan of 5 years covering the period 1st January 2022 to 31st January, 2027, keeping in view of the various strengths, weaknesses, opportunities and challenges of the institution. The final draft of plan is duly approved by the Governing Body.

PERSPECTIVE PLAN: 2021-2027:

➤ **Curricular Aspects:**

- a) To introduce interdisciplinary courses.
- b) To introduce post graduate courses in the departments as per the needs and requirements.
- c) To disseminate the knowledge of the course outcome and programme outcome amongst the students community.
- d) To introduce new skill based certificate courses.
- e) To conduct academic programs through collaborative mode.
- f) To conduct academic audit.
- g) To develop additional institutional mechanism to cater various needs and requirements of the faculties and students.
- h) To set up a training centre for various competitive examinations for the benefit of the students.

.Mechanisms for the implementation of the above plan-

- Conducting Academic Committee/Academic Advisory Committee meeting on a regular basis to analyse the progress of programmes / courses.
- Proper monitoring of the teaching-learning process through proactive measures.
- Ensuring maximum use of ICT tools in teaching-learning process.
- Ensuring maximum student attendance in the classes through proactive measures.
- Analysis and assessment of feedback of stakeholders on curriculum/ teaching and



learning aspects and academic audit processes and accordingly adoption of corrective measures.

- Introduction of various add-on courses for the enhancement of knowledge and skill.
- Signing and execution of MoUs, as and when feasible for conducting Student Exchange Programs and Faculty Exchange Programs.

➤ **LEARNING RESOURCES**

- a) To arrange training for all the teaching and non-teaching staff to make them ICT-enabled/ computer savvy.
- b) To augment academic infrastructure like ICT-enabled classrooms, smart classrooms, computers, e-learning resources, laboratory equipment, etc.
- c) To renovate and upgrade existing non-ICT classrooms.
- d) To provide in-campus Wi-Fi facilities for all students in future.
- e) To make the Language Lab functional and ensure the optimum use of the Lab.
- f) To provide easy access to all students to various forms of e-learning resources available in different modes and platforms through proper training.

Mechanism for implementation of the above Plan-

- Construction/renovation of Departmental rooms and laboratories to accommodate the departmental up-gradation.
- Phase wise purchase of more computer, LCD projectors and other laboratory equipment, to replace the outdated and old ones .
- Ensuring equal access to ICT-enabled teaching through the allotment of ICT-enabled and Smart classrooms in the Daily Class routine.
- Increase of internet bandwidth to avail the uninterrupted internet facility.
- Provision for financial incentives to the faculties for attending different academic



seminars/conferences/ workshops/ symposiums/ training programs to foster the academic activities .

➤ **INFRASTRUCTURE UP-GRADATION**

- a) To enhance and upgrade academic and administrative, hostel, Canteen as well as indoor and outdoor sport facilities for the welfare of the faculties, employees and students.
- b) To introduce the concept of the Office of the Estate Officer and formulate an effective functioning mechanism .
- d) To upgrade the current office set-up and arrangements with improved physical infrastructure including toilet facilities for the teachers, employees and for both girls and boys students.
- e) To set up a suitable parking space for vehicles inside the campus for hassle free environment.

Mechanism for implementation of the above Plan –

- Phase-wise replacement/ up gradation of old classrooms and office furniture with modern furniture
- To take initiative to open the existing Girls' Hostel from the coming academic sessions and gradual enhancement of seat capacity.
- Construction of an incubation centre for disseminating the knowledge of local/state/national art and culture.
- To upgrade/elaborate the existing LAN arrangements for the computers in different academic departments, office, library and the IQAC
- Purchase more of accessories and equipments for both games and sports and music.
- Arrangements for physical training/coaching camp for Yoga, Volleyball, football, badminton
- Utilization of land by filling up the low land are for parking stand for vehicles, extension of college canteen etc.



➤ **STUDENT SUPPORT AND PROGRESSION**

- a) To provide for career counseling opportunities and guidance for competitive examinations, through collaborative mode in association with external agencies/NGOs
- b) To provide opportunities for self sustained development by organizing training camps for promoting entrepreneurship quality amongst the youth.
- c) To mobilize the vast alumni community for qualitative and quantitative up gradation of the college, through setting up of active alumni units at departmental levels.
- d) To facilitate study tours, field and industrial visits for students of all departments and streams, irrespective of the curricular needs.
- e) To provide updated recreational facilities in the boys' and girls' common rooms.

➤ **RESEARCH AND EXTENSION ACTIVITIES**

- To encourage faculty members for availing research projects under various schemes.
- To establish IPR Cell.
- To establish IIC (Institution's Innovation Cell).
- To initiate the in-house research journal Publication through Socio-Economic Study Centre of the College.
- To inculcate the academic interest amongst the faculties as well as the students through the Socio-economic Study Centre of the College .
- To conduct extension/community development programs in collaboration with various stakeholders / NGOs.
- To undertake various welfare programs in the institutions/surrounding area of the college/ villages adopted through different wings of the College.

Mechanism for implementation of the above Plan-

- Meeting of the Socio-Economic Study Centre, Kharupetia College to chalk out the ways and means to a research environment in the campus.

- Provision for extending financial incentives to regular faculty members for attending and presenting papers in academic meets like conferences/seminars/workshops etc.
- Motivating and encouraging the students to participate in outreach activities through joint teacher student initiatives, preferably in the institutions/ villages adopted by the college for the social cause like health, hygiene environment, cleanliness, child marriage population control and other burning social issues.

➤ **GOVERNANCE, LEADERSHIP AND MANANAGEMENT**

- To motivate and encourage the faculty members to attend more faculty development/ teacher training programs for up-grading and up-dating the knowledge base.
- To institute a standard Formal Annual Performance Appraisal System for all teaching and non-teaching staff.
- To conduct internal/ external quality audits viz. Academic Audit, Administrative Audit, Green Audit, Gender Audit, Energy Audit, etc.
- To register the institution under NIRF/ ISO for quality assessment/ certification/ rank etc
- To ensure a hygienic clean and green campus.
- To take initiative for achieving cent percent paper-less administration/communication.

Mechanism for implementation of the plan–

- A participatory and decentralized mechanism with accountability, through active involvement of all institutional stakeholders.
- Appointment of contractual teachers as per the requirement/students enrolment of the department in every academic session.
- Appointment of contractual non-teaching staff (Grade III & IV) as per the requirement of the institution.



- Gradual adoption and implementation of e-governance in the matter of academic discourses, administrative activities, feedback acquisition through optimum usage of available ICT tools/ online devices.
- Adoption and implementation of an effective Management Information System (MIS) sharing Knowledge and information.
- Implementation of suggestions of various quality audits so conducted.
- Introduction of fully online mode of admission including collection of examination fee.

BEST PRACTICES

- To institute Yearly Best Performance Award and Appreciation Letter in respect of teaching staff and non-teaching staff -
 - ✓ Best Performance Award for the department/Cell/Committee which executes a notably good practice with evidence of outcome.
 - ✓ Best Performing Department Award for the department which excels in the totality of academic and non-academic aspects.
 - ✓ Best Teacher Award for the teacher, who has earned credibility in all aspects.
 - ✓ Best Performance Award for Non-Teaching Staff who has earned credibility in all aspects.
 - ✓ Best Performance Award for the Secretary, Students Union who has earned credibility in all aspects.
- To ensure a tobacco-free and plastic-free campus through counseling and monitoring
- To ensure eco-friendly environment within the campus.
- To promote energy conservation practices through installation of solar panels and wide usage of LED lights.
- To ensure a hygienic ambience of the college canteen through monitoring and periodical inspection and grievance redressal mechanism.



- To initiate the practice of publishing departmental e-newsletters/ e-journals/ e-magazines etc in order to promote paper less academic activities .
- To ensure regular submission of AQAR to NAAC every year within the stipulated time-framework.

PERSPECTIVE PLAN DRAFTING COMMITTEE

The Perspective Plan Drafting Committee has been constituted with the following members:

1. Dr. Mausumi Saha Kalita (Principal)
2. Mr. Jalal Uddin Ahmed
3. Dr. Nur Jaman
4. Mr. Bhupendra Nath Borah
5. Dr. Mizanur Rahman

Principal
Kharupetia College